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IN THE SMALL CLAIMS COURT OF SPARKS TOWNSHIP
COUNTY OF WASHOE, STATE OF NEVADA

_____,
Plaintiff(s),
vs.
_____,
Defendant(s).

Case No.: _____

Dept. No.: _____

MEMORANDUM OF COSTS

The following fees and costs have been incurred in this matter:

\$ _____	Small Claims Filing Fee
_____	Cost for Service of claim
_____	Electronic Filing Fees
_____	Additional Costs for _____
_____	Additional Costs for _____
\$ _____	Total fees and costs

I declare under penalty of perjury that the forgoing is true and correct pursuant to NRS 53.045.

Dated: _____

Signature: _____

Print name: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

CERTIFICATE OF SERVICE

Pursuant to JCRCF 5(b), I hereby certify that on this ___ day of _____, 20___,

I served a true and correct copy of the foregoing Memorandum of Costs upon the following person:

Name: _____

Address: _____

- Via: Service by Odyssey File and Serve
 Personal Service
 U.S. Mail, postage prepaid
 Certified mail, return receipt attached
 Other _____

Name: _____

Address: _____

- Via: Service by Odyssey File and Serve
 Personal Service
 U.S. Mail, postage prepaid
 Certified mail, return receipt attached
 Other _____

I declare under penalty of perjury under the law of the State of Nevada that the foregoing is true and correct.

Dated: _____ Signature: _____

Print name: _____